

*Jonathan Anderson, Chair
David Hall, Vice-Chair
Jesse Limanek, Clerk
Jeffrey Bannon
Normand Champigny*

James Smith, Town Manager
Debra Jacques, Executive Assistant



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: AUGUST 1, 2023

The following is an update of projects and activities for your information

1. Fireworks- The fireworks that were originally scheduled for Saturday, July 22 were canceled for the year. We appreciate the work of Tom Fournier and everyone else involved in dealing with setbacks.
2. Hatch Asphalt- has completed the pavement of the Early Learning Center and Elementary School Parking lots. Hatch Asphalt won the bid in late April with a bid of \$248,000. We did make one change order to add reclamation and repayment of the walkway around the Elementary School library to the administration offices for an additional \$51,800.
3. Waters Farm events-the farm will be hosting a regional tractor show on August 12 and August 13. The farm will also host a cross country race called the old goat cross country classic. This running race is part of the USATF New England Cross Country Grand Prix. They are expecting 100 competitors for a male and female 5K competition. I've enclosed an email from Paul Schaffer regarding these events.
4. School Department grant update-a question was asked at the last Select Board meeting regarding storage requirement for all camera footage. According to Dan Durgin there are no requirements for storing video footage, however we will utilize

the internal server to hold approximately 30 days' worth of footage. The cost for the server is covered through the grant.

5. Fall Town Meeting schedule- I have enclosed a copy of the town clerk's fall town meeting schedule. Articles for the warrant are due Wednesday, August 9 and the Select Board will sign the warrant on Tuesday, September 19. Planning Board has a few articles that they will be proposing and we are preparing an engine break by law to be sponsored by the Select Board. I am enclosing a copy of the draft engine break bylaw.

Reminders: Transfer Station-stickers are now available online for purchase at www.SuttonMA.org. Stickers are \$50 apiece.