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TOWN OF SUTTON

OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 12/6/2022

The following is an update of projects and activities for your information

1. Campanelli 40B project-representatives from Campanelli came to the Board meeting on November 1, 2022 to discuss their development off of Armsby Road. They are proposing a project of 225 rental units and 37 homeownership units for over 55. They are looking for the Board to endorse this project as a friendly 40B or local initiative program (LIP). I have enclosed correspondence from Town Counsel regarding the LIP process. I will put this on a future agenda for the Board to make a recommendation.
2. Capital plan update-capital plans are due back to me on Friday, December 16, 2022. Beyond the usual purchasing of equipment and vehicles we are looking at the water issue at the schools. Roger Raymond has been working with McClure engineering to abandon one well with a high reading of PFAS and bring on a new well behind the school. We will need to get DEP's permission to abandon the well and engineer the new well behind the school. We have started looking at the possibility of a track and field at the school, however none of this is possible without abandoning well number four and bringing on a new well.
3. Budget Requests-I handed out the departmental budget requests this morning. They are due back to me on January 11, 2023. I've instructed the departments to level fund their operations for the FY 24 budget. Tim Harrison and I will do a five-year

forecast update to the Board within the next month. You may have a small surplus in FY 24 but it appears at this point that the budget shortfall occurs in FY 25.

4. Holiday Updates-we are planning on having our annual holiday luncheon on Tuesday, December 13. I would like to close town hall from 11:30 AM to 1 PM to enjoy the festivities. The Board is cordially invited to attend. Due to the Christmas holiday on Sunday, December 25, town Hall will be closed on Monday, December 26 and Monday, January 2.

Reminder: Jingle Jaunt-the annual 5K jingle jaunt will take place on December 10, 2022 at 10:30 AM starting from the town common. The race is organized by Howie Bottomly.