

*Wendy M. Mead, Chair
Jesse Limanek, Vice-Chair
Jonathan Anderson, Clerk
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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 5/18/2021

The following is an update of projects and activities for your information

- 1) School Department Wastewater Treatment plant- on May 12 the town went out to bid for rehabilitation of the MBR tank at the school department. Bids are due in June 10 at 11 AM.
- 2) American Rescue Plan Act Coronavirus Local Fiscal Relief Fund-the federal government is issuing guidelines. I believe the town will receive half of the \$950,000 this year and the other half in 2022. A significant amount of money is also going to county governments. It is still a question where the funds for Worcester County would go. I am hoping for more information shortly.
- 3) Meeting on June 1-the next Select Board meeting will be on June 1. In discussions with Chairperson Wendy Mead, we would like to suggest meeting in person in the Wally Johnson room at 6 PM. We have prepared Plexi-glass separators in between members of the Board, as well as following the State guideline of everyone wearing masks until further notice.
- 4) Town Managers Contract-I am required by contract to notify the Select Board that my contract will expire in June 2022. The language states "at least 12 months prior to the expiration of the agreement the town administrator shall notify the Board in writing of the pending expiration of this agreement." I am interested in continuing my employment with the town of Sutton.

Reminders: Marion's Camp Beach-will open up to the public on June 19 through August 30. It will reopen on Labor Day weekend September 4, 5, 6. Swim lessons will take place July 5-16 and July 19-30. Lifeguards will be available and Porta Potties will be in place prior to the beach opening.

Manchaug Boat ramp-we are now accepting payment to utilize the Manchaug boat ramp. Massachusetts residents pay \$6 dollars per boat and out of State residents pay \$12 per boat. Anyone can purchase a season pass for \$20 through the collector's office.