

*Jeffrey Bannon, Chair*  
*Jonathan Anderson, Vice-Chair*  
*David Hall, Clerk*  
*Wendy M Mead*  
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## **TOWN OF SUTTON**

### **OFFICE OF THE TOWN MANAGER**

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#### **MEMORANDUM**

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 3/21/2023

The following is an update of projects and activities for your information

1. Town Hall septic system repair-went out to bid on March 15 with bids due back to the town on Thursday, April 13 at 11 AM. This project has a base bid of repairing the septic system and pumping up Uxbridge Road to 16 Uxbridge Road. Alternate number 1 is paving the fire station/library parking lot. Alternate number 2 is installing a grinder pump at Rufus Putnam Museum to connect the museum to the septic system.
2. Budget update- Blackstone Valley Technology school assessment has decreased \$104,561. The school has 12 fewer students attending this year. We had anticipated a 3% increase. Our current budget deficit is -\$228,000.
3. Overspend Snow and Ice-prior to the winter storm on Tuesday, March 14, our snow and ice expenditures were \$237,233. We budgeted \$225,000 in FY 23. Massachusetts Gen. Laws Chapter 44 Section 31D formerly required approval by the Select Board, the law currently states that the chief administrative officer can approve an over expenditure. I have enclosed a copy of the most current Munis spreadsheet regarding this matter.
4. Citizen Petition-the Town Clerk received a citizen's petition from James Marran regarding maximum building height in office light industrial areas. The petition is

recommending changing the building height of 35/70 and replacing it with 35/45. If this passes, projects that have been approved will have two years to get a building permit. If a property is not fully permitted, and this passes, then they will be limited to a maximum of 45 feet in height. The finance committee public hearing on this matter and all other planning board articles, will be April 11 at 6:30 PM. I have attached a copy of the citizen's petition.

5. Municibid auction-will take place beginning on Thursday, March 23, 2023. We will be auctioning off a 20 K generator and transfer switch; a 2017 Ford Explorer; three chainsaws; 10 firefighter pass alarms; streamlight light box.

Reminders: Town meeting warrant-the draft town meeting warrant will be presented to the Board on April 4 for discussion. The Board will need to sign the warrant on April 18. The first meeting in May is May 2 and there's not enough time to approve the warrant prior to town meeting on May 8.

Finance Committee Public Hearings-the finance committee met on Tuesday, February 28 for a budget presentation. Their public hearings are scheduled for Wednesday, March 22 at 6:30 PM, Thursday, March 23 at 6:30 PM and Tuesday, April 11 at 6:30 PM.