

*David Hall, Chair*  
*Wendy M. Mead, Vice-Chair*  
*Jesse Limanek, Clerk*  
*Jonathan Anderson*  
*Jeffrey Bannon*

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## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

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### MEMORANDUM

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 6/2/2020

The following is an update of projects and activities for your information

- 1) Finance and Warrant Committee public hearings-are currently scheduled for June 9, 2020. We have invited Dr. Fitzpatrick from BVT, Police, Fire, Highway, and School Committee. The hearing is currently scheduled for 6 PM via Zoom.
- 2) Final Budget message-I have included a copy of the final budget message that will be attached to the budget submitted at town meeting on June 22. This is a very unusual year where we do not have any idea on our second-largest funding source, State Aid. The H1 budget that the Governor presented to the legislature on January 22 is no longer relevant. We are in a decent position to withstand a temporary downturn in the economy with significant reserves and excess new growth. If the state legislature and the Governor cuts state aid significantly, we will need a vote at the fall town meeting to amend the budget.
- 3) CARES Act money for Covid 19 Expenses-the town of Sutton was awarded \$842,090 for Covid 19 related expenses. These funds are allocated by population to every municipality around the country. We can use these funds in FY 20 and in FY 21. The application for the FY 20 funds is due June 5. In meeting with the school department we decided to spend no more than \$100,000 in FY 20 keeping \$742,000 for FY 21.

While we are putting together a plan for FY 21 there has been some discussion of trying to make this money available to replace revenue cuts from the State. We are

planning to purchase 100 Chrome Books for the School Department, and laptops for school administrators and department heads. We are also purchasing disinfecting sprayers for the town facilities as well as plexi-glass for the library and the Board of Assessors office. The Board of Health also receive funds to offset Covid 19 related expenses.

**Reminders:** Transfer Station stickers-Donna Wood has been meeting the effort to sell transfer station stickers online. We have agreed to sell them through City Hall Systems our current online vendor. Anyone interested in the transfer station sticker would fill out the paperwork online and submit payment for \$50. In the office, Donna will fill out the registration information on the sticker and then mail the sticker to the applicant.

Town Meeting/Election-Town Meeting will take place Monday June 22<sup>nd</sup> in the Middle School auditorium at 7pm. The election will take place June 23 from 12noon-4pm. Precinct 2 will remain the same at Manchaug Fire station. Precinct's 1 and 3 will be in the Middle School gymnasium and the Ramasco Gym respectively.

Brush Chipping-will be available at the transfer station on June 5 from 8 AM till noon time.