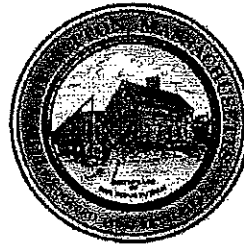


*David Hall, Chair  
Wendy M. Mead, Vice-Chair  
Jesse Limanek, Clerk  
Jonathan Anderson  
Jeffrey Bannon*

James Smith, Town Manager  
Debra Jacques, Executive Assistant



Sutton Town Hall  
4 Uxbridge Road  
Sutton, Massachusetts 01590  
(508) 865-8727  
Fax: (508) 865-8721

## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

---

### MEMORANDUM

---

**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 2/4/2020

The following is an update of projects and activities for your information

- 1) FY 21 Budget update-the budget process is underway. We will be presenting the preliminary budget to the Select Board on February 18. The Finance and Warrant committee met on Wednesday, January 22 and scheduled future committee meetings. We will be presenting the preliminary budget on Tuesday, February 25. The budget hearings will take place on Wednesday, March 25 and Wednesday, April 1. We will need to add an additional night for budget hearings. The insurance advisory committee met with our consultants on healthcare. We were informed that without any plan design changes our healthcare increase could be in the mid-teens. So we are looking at significant plan design changes to lower the town's and employee's premiums this year. We were also informed that BVT assessment went up \$90,000 in FY 21. That is with one fewer student attending BVT.
- 2) Municibid auction-ended on Thursday, January 23. The town successfully sold 40 separate items and we will collect \$10,824. The items sold ranged from a golf bag for \$10 to a 100 kW generator that sold for \$2,050. I would like to thank Deb Jacques for all her work coordinating, listing and answering questions.
- 3) Massachusetts Select Board Assn-on Saturday, January 25 at the MMA meeting the Massachusetts Board of Selectmen's Association agreed unanimously to change the name to the Massachusetts Select Board Association. We will have a warrant article

on the May town meeting to officially change the charter to Select Board in the town of Sutton.

- 4) Fire Department grant-the Sutton Fire Department was awarded a \$3,965 grant for Student Awareness of Fire Education (SAFE) and an additional \$2,348 for Senior SAFE grant.
- 5) Planning Board resignation-Miriam Sanderson has submitted her resignation from the Planning Board. I would like to thank her for her service to the town.