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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 1/7/2020

The following is an update of projects and activities for your information

- 1) Beehive property-as you are aware we have been working with the Atty. Gen.'s office to address the blighted Beehive property. They are currently dealing with the well in front of the Beehive that serves that building and the center store. The owners have applied for a demolition permit. We need to get all the issues resolved to make the property safe for demolition.
- 2) Sale of surplus property-We have been working with department heads to put together a list of all surplus property to be sold on Municibid. I have attached a list for your consideration. While there are no vehicles we do have a John Deere tractor, snow thrower, and bicycles. There are approximately 35 items that we will be listing. The advertisement will come out on January 2 in the Millbury Sutton Chronicle. The auction will begin on Thursday, January 9, 2020 a two week period of time.
- 3) Manchaug Water District financial support-the Town, through Tim Harrison, assisted the Manchaug water district this fall in preparing year-end documents and their tax recapitulation. The Manchaug water district has requested a proposal from the town to assist in their accounting roles. I have enclosed a proposal that we will present to the Manchaug Water district at an upcoming meeting. The challenge is that the Water Districts need to financially close out the year, prepare the tax recap and free cash certification. My plan is to create a stipend in the amount of \$5,000 that would go to Tim for the work that he would for the Water District.
- 4) Residential Housing Production plan-was approved by the Department of Housing and Community development (DHCD) on December 16, 2019. The plan has a five year term and will expire on December 15, 2024. This is an important condition that can be met to claim protection from 40B

projects that are not consistent with Sutton's needs and or environment also known as safe harbor status.

- 5) Denise Krula's retirement- on Tuesday, December 31 the Police Department held an informal get-together to celebrate Denise Krula's 35 years of service to the Sutton Police Department. She began as a dispatcher and ended up as the Police Chief's secretary. We want to wish her a happy and healthy retirement.