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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 7/9/2019

The following is an update of projects and activities for your information

- 1) Unity Park grant- the nonprofit Sutton Recreational Resources Inc. (SRR) along with the town of Sutton are applying for a \$100,000 grant for renovations at Unity Park Playground. Please find attached the letter of support I wrote on the Board of Selectmen's behalf.
- 2) Library Sidewalk project-bids are currently out for the library sidewalk project. This project will repair the concrete sidewalks, raise the catch basin, and make it a more handicap accessible entrance to the library. The bids are due July 25 at 11 AM and the pre-bid conference will be held July 18 at 10 AM.
- 3) Fire Department Detail pay- working with the Fire Chief I agreed to increase the firefighter detail pay to \$50 an hour for Sunday's and holidays. The police department currently receive \$75 an hour for the Fourth of July event.
- 4) Fourth of July parade-on Sunday, June 30 the parade took place with no issues to speak of. The storms held off for the parade but the concerts were interrupted briefly. The event took place with no significant public safety incidents. Congratulations to the Fourth of July committee.
- 5) Gravel pit appraisal-foster appraisal services is planning to be on-site today July 9. They are working up the final appraisal of this property which is owned by the town of Sutton and Aggregate Industries. Once we receive the appraisal we be in communication with Aggregate on the process going forward. We will likely go out to bid and then upon agreement with aggregate share a portion of the proceeds depending upon the amount of ownership of the material.

- 6) Chip Seal roads-Comer contracting finished redoing the Chip Sealed roads from 2017 on Uxbridge, 8 Lots Rd., Welsh Road, and Old Providence Road. We did not pay to have these roads redone. We believe it was a bad Tar application. The new roads that we had done our Westview, Huff Rd., Brown Road, and Leland Hill Road. We started street sweeping these roads on Monday and we will continue until all Chip sealed roads are swept.
- 7) Lemon law violations-as a result of the board of selectmen's meeting on June 18 I wrote a letter to the violators of the lemon law, Brian's Auto Sales and Service and John's Automotive and Sales. I have attached a copy of this letter to this update. We are currently looking to see if other communities have lemon law violations policies.
- 8) Board of Selectmen goals- will be held next week on Tuesday, July 16 at 6 PM at the Blackstone National golf course. Dress is casual and we will order off the menu.

New Police Station opening-the Police Department moved into their new facility on Thursday, June 13, 2019. The ribbon cutting ceremony for the new station will take place on Saturday, July 13 at 10 AM.