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James Smith, Town Manager  
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## **TOWN OF SUTTON OFFICE OF THE TOWN MANAGER**

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### **MEMORANDUM**

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**TO:** BOARD OF SELECTMEN  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 8/21/2018

The following is an update of projects and activities for your information

- 1) Sidewalks at the Early Learning Center-are out to bid once again. The bid opening is scheduled for September 6 at 11 AM. The school department is aware that they might have to redirect traffic for the sidewalk repair.
- 2) Town Meeting Article Eliminating the Solar Overlay District-At the Board's recent goals meeting it was decided that the Board would sponsor an article at fall town meeting to eliminate the solar overlay district. If this passes the town would revert to 250 kW maximum in any residential neighborhood.
- 3) Town Meeting Article to sell gravel pit material- I have been working with town counsel on a plan to sell the material at the town's gravel pit. This area is overgrown and is no longer a necessary material for the town. With the new OSHA regulations taking place in Massachusetts a significant amount of work would need to be done to dig into that hill. We no longer use the material for roadwork or the sand in the winter. Because the material is located in the land we need town meeting authorization to pursue selling the material. I'm in the process of reaching out to Aggregate Industries to discuss the process with them.
- 4) MassWorks Grant-town of Sutton applied for a MassWorks Infrastructure grant to provide natural gas to the Primetals project. The application was filed on Friday for \$2.5 million. I would like to thank Jen Hager who did the majority of the work and coordinated with Northbridge and Douglas for support letters. The natural gas line will start at the intersection of Main Street and Border Street in Northbridge and go to Gilmore drive in Sutton approximately 13,200 feet.

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- 5) MRA Triathlon cancelled-it was originally scheduled for Sunday 9/16. The registration numbers were way behind where they historically have been at this time, and this race has struggled in years past to break even.
- 6) Municibid-we are advertising a number of surplus town items on Municibid. The items will be auctioned off beginning on Thursday, August 23, 2018. The items include a 2001 Ford dump truck and a number of camera and recording equipment from cable.
- 7) Progress on the Cell Tower-I communicated with John Arthur from Wireless Edge on Wednesday regarding the cell tower update. John informed me that construction is finishing up this week. By the end of the week they will be turning over the site to operations. All next week (week of the 20<sup>th</sup>) they will be testing and working on network integration and there may be intermittent service. They expect to be fully on air by Wednesday, August 29.

Reminder: Sutton Residential Housing Needs study-part of the master plan called for a housing needs study to be undertaken. Town of Sutton is working with CMRPC to assess what types of housing exist within Sutton and identify what other types of housing are needed within the community. The process will also result in new housing related bylaws and policies. The public forum on this matter will be held on Thursday, September 20, 2018 at the Senior Center from 1 PM to 3 PM and at town hall from 7 PM to 9 PM.

Fall Town Meeting-is scheduled for Monday, October 15, 2018 at 7 PM in the Middle School auditorium.