John L. Hebert, Chairman
David Hall, Vice-Chairman
Wendy M. Mead, Clerk
Jesse Limanek

James Smith, Town Manager
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TOWN OF SUTTON
OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN

FROM: JAMES SMITH

SUBJECT: TOWN MANAGER'S UPDATE

DATE: 8/7/2018

The following is an update of projects and activities for your information

1) Town Charter Approved-the town charter was approved by the state legislature and signed into law by the Governor on July 20, 2018. The two biggest aspects of the new charter was to change the title from Town Administrator to Town Manager and to create associate positions on all Boards and Committees. I would like to thank a number of people who saw this through, but first and foremost Town Clerk Laura Caruso who oversaw this process from the start in 2012. The Charter and Bylaw committee chaired by David Surprenant and our legislators Ryan Fattman and Joe McKenna.

2) Digitizing Cemetery Records-I was approached by Cemetery Commissioners Jim Renard and Jim Johnson requesting that Ross Weaver have the authority to digitize all of Sutton's Cemetery records. Once this project is complete anyone would be able to go on-line and download those records for ancestry and family history research. Thanks to Ross Weaver for this generous donation of his time and skill.

3) Blackstone River Valley Greenway Challenge-is requesting once again to pass through South Sutton on Lackey Dam Road to Mcguire Rd on into Uxbridge. This is a running, cycling and kayaking race although Sutton will be only impacted by the cycling. This will take place Saturday September 29, 2018 from 11 AM to 12:30 PM.

4) Special Town Election and Board meeting-Tuesday, October 2 is the special election date chosen by the Board of Selectmen. There is also a meeting scheduled for Tuesday, October 2. Although the state allows us to hold a selectmen's meeting that night I would prefer that we move it to Monday, October 1 at 7 PM. The key issue for this meeting is signing fall town meeting warrant.

5) Sutton Residential Housing Needs study-part of the master plan called for a housing needs study to be undertaken. Town of Sutton is working with CMRPC to assess what types of housing exist within Sutton and identify what other types of housing are needed within the community. The process will also result in new housing related bylaws and policies. The public forum on this matter will be held on Thursday, September 20, 2018 at the Senior Center from 1 PM to 3 PM and at town hall from 7 PM to 9 PM.

6) Fall Town Meeting-is scheduled for Monday, October 15, 2018 at 7 PM in the Middle School auditorium.