

*David Hall, Chairman*  
*Wendy M. Mead, Vice-Chairman*  
*Jesse Limanek, Clerk*  
*Jonathan Anderson*  
*Jeffrey Bannon*

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## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

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### MEMORANDUM

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 12/17/2019

The following is an update of projects and activities for your information

- 1) Mailbox policy-Highway Superintendent Matt Stencel has been accumulating mailbox policies from surrounding communities. We will be putting together a policy for the Board's consideration. Most of the mailboxes are in the town's right-of-way. We are looking to reimburse one mailbox per year up to a certain amount. All surrounding towns have a mailbox policy.
- 2) Firefighter Wellness Initiative-in the FY2021 Fire Department budget we will be including approximately \$5,000 for a Firefighters Wellness initiative. This program held out of Harrington Hospital includes early detection for calcium scoring, carotid ultrasound, aortic ultrasound and chest CT. We will send the duty crew and the Chief to determine the value of this program. We may find this activity in future budgets.
- 3) Communication about Switch in Electric Supply-Doreen Defazio worked with Peregrine Energy to send a notice to all Sutton Power Choice aggregation participants regarding the change from Agera to Constellation Energy.
- 4) Donation of War Canoe to Goddard Lodge-we are in the process of accepting a donation, from Ellen Carlson, of the 1929 war canoe that was part of the Camp Fire girls program for 30+ years. The approximate value of this restored canoe is just under \$5,000. I will draft a letter for the Board acknowledging this generous donation.

- 5) Fire Department grant-the Fire Department was recently notified by the state that Sutton was one of 75 towns to receive a washer/extractor equipment grant. This will allow the department to wash their structural firefighting gear after exposure to smoke and other toxic chemicals.
- 6) Retirement of Glenn King-Glenn King retired after 19 years working for the Sutton Hwy., Department. Glenn was a valuable employee and was always available to serve the town. Glenn's retirement along with William "Chico" Maynard's retirement a couple years ago, left the Highway department with big shoes to fill.
- 7) Christmas and New Year's Town Hall schedule-Town Hall will close at 12 noon on Tuesday December 24<sup>th</sup> and reopen Thursday December 26<sup>th</sup>. On December 31<sup>st</sup> Town Hall will close at 12 noon and reopen January 2, 2020.