

*John L. Hebert, Chairman
David Hall, Vice-Chairman
Wendy M. Mead, Clerk
Jesse Limanek
Jonathan Anderson*



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

James Smith, Town Manager
Debra Jacques, Executive Assistant

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 2/19/2019

The following is an update of projects and activities for your information

- 1) Snow and Ice Budget-we are slowly coming up on the \$200,000 budgeted in the snow and ice budget. This is fairly late in the year to reach this point. I would like to invite Matt Stencil to the Selectmen's meeting on March 5 to formally request to overspend this budget.
- 2) Presentation from the Auditors-we have invited Melanson and Heath to the meeting on March 5 to discuss the most recent audit report.
- 3) Police Station Grand Opening-is scheduled for Saturday May 4 at 10 AM. The Police Department will be occupying the space in late March. It was decided to let the Police Department settle in and allow the final landscaping/trees to be put into place prior to the grand opening. More details will follow.
- 4) Municipal Vulnerability Preparedness- meeting of the working group for the MVP grant was held at Blackstone National golf course on Thursday, February 7 from Noon to 3pm and Friday, February 8 from 9AM to 11AM. Doreen DeFazio did an outstanding job organizing the event and facilitating the meeting. She is currently in the process of putting together a formal document to the State. The biggest issues identified were dead trees, need for generators, dams and the transite pipe in Wilkinsonville. I wrote a Thank you letter to Blackstone National golf course on behalf of the Board of Selectmen.