

*John L. Hebert, Chairman
David Hall, Vice-Chairman
Wendy M. Mead, Clerk
Jesse Limanek
Jonathan Anderson*



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

James Smith, Town Manager
Debra Jacques, Executive Assistant

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 1/8/2019

The following is an update of projects and activities for your information

- 1) The FY2020 Budget process-we are starting to gear up for the FY 20 budget process. The draft capital plan is complete and will be presented to the Board of Selectmen at the next meeting on January 22. We should have the draft Governor's numbers at that time as well. The Governor typically presents his state aid numbers during next week's MMA conference. I will present the preliminary budget to the Board on February 19.
- 2) Fire Department grant-the fire department received a grant from the Commonwealth of Massachusetts for Student Awareness of Fire Education(SAFE) and Senior SAFE grants. The Student Awareness grant was in the amount of \$3,754 and the Senior SAFE grant was in the amount of \$2,400. Congratulations to the Fire department.
- 3) Municipal Vulnerability Preparedness grant-I have hired Doreen DeFazio through a contract to prepare municipal vulnerability preparedness program that provides support for cities and towns in Massachusetts to begin the process of planning for climate change resiliency and implementing priority projects. The contract is in the amount of \$15,000 and will go towards paying for Doreen's time as well as other costs including CMRPC mapping.
- 4) Plaque on Common for Lieut. Ronald Gibson-we received a letter this last May regarding a plaque that was placed on the common in memory of Lieut. Ronald Gibson. This plaque was apparently placed in 1961 and was behind some shrubs and electrical box. The cemetery commission found the plaque and had it cleaned. They also worked with the Dudley Gendron American Legion Post 414 and our veteran's agent to have a new plaque made and have it placed next to one of the Beech trees that was planted in Lieut. Gibson's honor. I would like to thank Cemetery Commissioner James Renard for leading this effort and all the legwork that was involved. Jim Renard sent a letter to

Lieut. Gibson's sister letting her know of the end result of the letter she wrote in May. I have enclosed the correspondence for your viewing.