

*John L. Hebert, Chairman*  
*David Hall, Vice-Chairman*  
*Wendy M. Mead, Clerk*  
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James Smith, Town Manager  
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## **TOWN OF SUTTON OFFICE OF THE TOWN MANAGER**

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### **MEMORANDUM**

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**TO:** BOARD OF SELECTMEN  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 3/5/2019

The following is an update of projects and activities for your information

- 1) FY 2020 Budget Update-there are no changes to the preliminary budget that was presented on February 19. The finance committee will hear the preliminary budget on March 12. They have not yet scheduled their finance committee hearings. I am planning on having the final budget presentation to the Board on April 2.
- 2) Town Farm Road cell tower-John Arthur, CEO of Wireless Edge, let me know that AT&T signed a lease to locate on the cell tower. The town's rent on this tower will increase by \$13,680 as of May 27, 2019 at the latest. This is on top of the \$28,000 we currently receive from Verizon. Keep in mind there is a 3% escalator on all rent from each carrier.
- 3) Warrant calendar-We will be presenting the draft annual town meeting warrant on Tuesday, April 2. The final warrant and election warrant will be before the Board for signature on April 16.
- 4) Veteran's Agent- Carl Bradshaw will come before the Board on March 19 to discuss Veterans Affairs.
- 5) Police Station Grand Opening-is scheduled for Saturday May 4 at 10 AM. The Police Department will be occupying the space in late March. It was decided to let the Police Department settle in and allow the final landscaping/trees to be put into place prior to the grand opening. More details will follow.