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James Smith, Town Manager  
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## **TOWN OF SUTTON OFFICE OF THE TOWN MANAGER**

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### **MEMORANDUM**

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**TO:** BOARD OF SELECTMEN  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 5/21/2019

The following is an update of projects and activities for your information

- 1) Fire Department District Chief appointment-on Monday, May 13 with Chief Belsito's recommendation I appointed Robin Dresser as the District Fire Chief for Station 2. Robin Dresser has been a firefighter with the town of Sutton since 2002. Congratulations to Robin. We would also like to thank District Chief Jim Galanos who served the town for over 30 years in the Sutton Fire Department.
- 2) Town employee annual cookout-is scheduled for Tuesday, June 4 from 11:30 AM-1 PM. I would like to close town Hall for that time to allow all employees to attend. The Board of Selectmen is cordially invited to attend.
- 3) Memorial Day Parade-will be held on Monday, May 27. The Board should arrive no later than 10:30 AM.
- 4) Election day-will be held on Tuesday, May 28 from 7 AM to 8 PM in all three precincts. As a reminder Precinct 1 and Precinct 3 both vote at the Middle School gymnasium.
- 5) Sutton High School graduation-will be held on Sunday, June 2 at 1 PM at Mechanics Hall in Worcester.
- 6) New Selectmen training-to be held on Saturday, June 8 from 8 AM to 2 PM at the Sharon Community Center. The town will cover the \$35 registration fee.