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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 11/19/2019

The following is an update of projects and activities for your information

- 1) Selectmen or Select Board-At the Board of Selectmen annual goals meeting the question came up whether the Board would prefer being addressed as Selectmen or Select Board. Town Counsel stated that the Board can choose either one. For a permanent change to Select Board it would require a change to the town charter. If this Board would prefer to be addressed as a Select Board it is simply a majority vote of the Board of Selectmen. When the Board signs contracts or other legal matters the signature will be by the Board of Selectmen until the charter is changed.
- 2) Enchanted Passage BYOB-the Enchanted Passage bookstore has inquired about the process to gain a BYOB for their adult events i.e. painting classes, book clubs, etc. I spoke to town counsel and they informed me that without a policy by the Board of Selectmen that regulates alcohol any establishment can allow alcohol onto their premises to be consumed. They cannot serve alcohol. Our research of BYOB policies is that they all require food be served to authorize a BYOB.
- 3) Town Farm Cell Tower AT&T-I spoke to John Arthur, president of Wireless Edge, regarding the delay in the AT&T activation on the cell tower. The town of Sutton has received the appropriate compensation for the additional carrier on the cell tower. John is working with National Grid to install a new transformer for the AT&T site. All of this work should be complete by the first of the year and AT&T will go live. I will continue to keep the Board up-to-date.
- 4) MVP grant process-Doreen DeFazio applied for an MVP grant in the amount of \$100,000 for the removal of hazardous trees. MVP will notify communities after the first of the year.

- 5) Christmas luncheon-our annual holiday luncheon will take place Tuesday December 17 at 12 noon. The Board of Selectmen is invited to attend. I would like to close town hall from 11:30 AM to 1 PM to give the employees the opportunity to enjoy the festivities.

Reminder: Jingle Jaunt 5K-Howie Bottomly is sponsoring his annual 5K road race on December 14, 2019 at 10:30 AM. For any of you that are interested I have attached registration form to this update.