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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 9/11/2018

The following is an update of projects and activities for your information

- 1) Sidewalks at the Early Learning Center-there were no bids for the sidewalks at the Early Learning Center. We are going back to the drawing board to figure out how to get this work done. I will continue to keep the board advised as to the next step.
- 2) October Special Election to elect a new Selectman-this special election will be held on Tuesday, October 2 from 7 AM to 8 PM. There are three candidates running for selectman. The candidates are Jonathan Anderson, Jeff Bannon, and Kyle Bergeson.
- 3) Candidate Introduction video-the cable department under the leadership of Pam Nichols and Christine Hicks are working with the high school video production class to have the candidates for the special election record a video introduction. Each candidate will have an opening statement and answer 4 or 5 questions that will be provided in advance of the video. The recording should be done next week and on the local cable stations or the town of Sutton's Facebook page.
- 4) Revaluation process-bids were opened last week to conduct the nine-year cyclical reclassification through the assessor's office. Vision government solutions won the bid for \$72,000. We set aside \$180,000 two years ago in the capital plan.
- 5) Municibid-bids closed on Friday, September 7. The town made \$13,527 on the sale of 12 different items. A number of the cable items did not sell. We will look to see if there's a different avenue for these specialized items.

Reminder: Sutton Residential Housing Needs study-part of the master plan called for a housing needs study to be undertaken. Town of Sutton is working with CMRPC to assess what types of housing exist within Sutton and identify what other types of housing are needed within the community. The process will also result in new housing related bylaws and policies. The public forum on this matter will be held on Thursday, September 20, 2018 at the Senior Center from 1 PM to 3 PM and at town hall from 7 PM to 9 PM.

Fall Town Meeting-is scheduled for Monday, October 15, 2018 at 7 PM in the Middle School auditorium.